

**Minutes of a Meeting of the Mid Sussex District Council Cabinet
Grants Panel held on Tuesday, 13 October 2015
from 4.00 p.m. to 4.40 p.m.**

Present: Councillors: Jonathan Ash-Edwards (Chairman)
Pru Moore (Vice-Chairman)

Norman Webster

10. THANKS

The Chairman of the Panel opened the meeting by thanking, Lin Parkinson, the Council's Community Development Officer for all her efforts during her time with the Council and wished her well for the future. This was echoed by the other Members of the Panel.

11. SUBSTITUTES

The Panel noted that no substitutes had been appointed in accordance with Council Procedure Rule 4 – Substitutes at meetings etc.

12. APOLOGIES

None.

13. DECLARATIONS OF INTERESTS

Cllr Webster declared that he had attended meetings of the East Grinstead Business Association and was an informal member of the Committee.

14. MINUTES

The Minutes of the meeting of the Panel held on 2 June 2015 were approved as a correct record and signed by the Chairman.

15. REPRESENTATIONS FROM MEMBERS OF THE COUNCIL

None.

16. CORPORATE GRANT SCHEMES

Simon Hardy Principal Development Manager reported that there were 15 Facility, Small Revenue, Community and Economic Development and Spotlight grant applications for the Panel to consider. In addition he stated that if all the recommendations of the report were to be agreed there would be a sum of £66,654 remaining in the fund which stood at £128,000 at the beginning of the financial year.

Elaine Clarke, Community Leisure Officer, introduced the Facility Grants Schemes, Community and Economic Development Grants Schemes and Lin Parkinson the Small Revenue Grants, as set out below:-

Facility Grants

Organisation	Purpose for which award is sought	Award Suggested
Worth Parish Council	Youth shelter and fitness equipment	32,241
Total		32,241

Community and Economic Development Grants

Organisation	Purpose for which award is sought	Award Suggested
Haywards Heath Community CIC	Winter Market marquees	3,640
Haywards Heath Town Team	175 th Railway Anniversary Celebrations	5,000
East Grinstead Business Association	Welcome signage at EG Station	1,000
Total		9,640

Small Revenue Grants

Organisation	Purpose for which award is sought	Award Suggested
Chestnut Tree House	Feeding Bottles	£660
Kangaroos Mid Sussex	Contribution towards the PALS Saturday Club	£3,500
Nature Nurture Sussex	Equipment and training costs	£1,000
Respect Youth Club	Public Liability Insurance and Hire Costs of NTC Hut	£720
Revitalise Respite Holidays	Contribution towards 10 weeks of Respite Holiday Breaks for Mid Sussex residents	£500
St Catherine's Hospice	Equipment for a medical bag	£400
Summerhaven	Contribution towards running costs	£1,000
Total		£7,780

Spotlight Grants – Older People

Organisation	Purpose for which award is sought	Award Suggested
Age Concern Hassocks & District	Portable PA system and accessories	£399
Age UK West Sussex	Therapy Chair	£570
Mid Sussex Older People's Council	Leaflet and brochure redesign and print run	£823
Sir Henry Price Trust (Almshouses)	Cost of Garden Party	£500
Total		£2,292

The Panel noted the proposed review of the Corporate Grants scheme, a report on which will be submitted to the next meeting of the Panel for their consideration prior to consideration by Cabinet. Any changes proposed will take effect from 1st April 2016.

During consideration of the items the Panel considered the recommendations of the Corporate Grant Assessment Groups evaluations and raised a number of points which the Officers clarified.

The Panel also requested Officers to seek comments from the Council's Landscapes team on the design of the youth shelter and consider use of any S106 Public Art monies for the Haywards Heath Town CIC event and seek opportunities for publicising the extent of young volunteering in the Revitalise project.

The Panel considered and agreed the recommendations in Appendices A, B, C and D with the exception of the grant to Kangaroos Mid Sussex. The Panel acknowledged the work done by them and agreed unanimously to increase the grant award to £4,000.

RESOLVED

That:-

- (1) a Facility Grant of £32,231 (100% of the total project cost) be awarded to Worth Parish Council to fund the installation of a youth shelter and fitness equipment at Crawley Down Village Hall which is made up of - £13,503 (P35/759 Land off Woodlands Close), £1,851 (P35/654 Land adj to Burleigh Infant School), £2,506 (P35/728 Land South of Grange Road), £14,381 (PL12-000170 Land parcel between Sunnymead and Huntsland Lodge, Turners Hill Road) Section 106 Play Space monies.

This grant offer is made subject to the following special conditions:

- planning permission is obtained for the youth shelter, if required; and
- the project must be completed within 12 months of project funding being obtained;

- (2) the sum of £5,000 be awarded to the Haywards Heath Town Team CIC from the Community and Economic Development Fund as a contribution towards the 175th Railway Anniversary events;

- (3) the sum of £3,640 be awarded to Haywards Heath Community CIC from the Community and Economic Development Fund as a contribution towards the purchase of five marquees and promotion of the Haywards Heath Winter Market;
- (4) the sum of £1,000 be awarded to the East Grinstead Business Association from the Community and Economic Development Fund as a contribution towards the East Grinstead Welcome sign;
- (5) as the Community and Economic Development funds have already been committed to this project, Turners Hill Parish Council be permitted to use the remaining £1,670 to fund the additional costs incurred during the refurbishments;
- (6) a grant of £660 be awarded to Chestnut Tree House for feeding bottles;
- (7) a grant of 4,000 be awarded to Kangaroos as a contribution towards PALS Saturday Club and Playscheme to acknowledge the good work they do;
- (8) a grant of £1,000 be awarded to Nature Nurture Sussex for volunteer training costs and equipment;
- (9) a grant of £720 be awarded to Respect Youth Club for public Liability Insurance and Hire Costs of the NTC hut;
- (10) a grant of £500 be awarded to Revitalise as a contribution towards 10 weeks of Respite Holiday Breaks for Mid Sussex residents;
- (11) a grant of £400 be awarded to St. Catherine's Hospice for equipment for a Medical Bag;
- (12) a grant of £1,000 be awarded as a one-off set up grant to Summerhaven, Burgess Hill;
- (13) a grant of £399 be awarded to Age Concern, Hassocks for a portable PA system and accessories;
- (14) a grant of £570 be awarded to Age UK West Sussex for a Therapy Chair;
- (15) a grant of £823 be awarded to Mid Sussex Older People's Council for leaflet and brochure design and print run of £1,000 copies each;
- (16) a grant of £500 be awarded to the Sir Henry Price Trust (Priceholme Almshouses), Ardingly towards garden party costs.

Chairman.